



## RULES FOR CERTIFICATE USE OF PRODUCT CERTIFICATION BODY

that is accredited by Czech Accreditation Institute accordance with ČSN EN ISO/IEC 17065:2013 under No. 3020

### Rights of the holder of the certificate:

For the whole period of validity of the certificate to specify all or partial information about certification relating to the product or activities specified in the scope of certificate validity:

- in all business correspondence, product catalogues, offers and applications to competitions
- in publicity, adds and other promotion of the company
- in documentation related to the certified product, process or service.

### The holder of the certificate is obliged:

- to state the registration number of the certificate and the name of the certification body in written statements.
- to inform the certification body Institute for testing and certification, Inc. (hereinafter ITC) about all changes that might have an influence on the quality and safety of the product (change of technology, change of raw materials, change in raw materials supplier, change of technical requirements on the product, organization of the production etc.)
- to submit during the validity of the product certificate check-ups by the certification body and accept results stemming out of the check-ups (if the results are part of the schema of the product assessment specified on the certificate)
- to stop using the certificate (including all references to the certificate) in any possible way after its expiration date.
- to keep records on all grievances (reclaims) and correction measures.

### Wrong use or misuse of the certificate:

“Wrong use” of the certificate is meant such use with the certificate which is not in compliance with the agreed rules but which does not harm ITC in an essential manner and which is not apparently intended to acquire unjustified advantages.

If such a case occurs the validity of the certificate will be suspended until the needed correction is performed. In such a case ITC immediately informs the client who misused the certificate by sending a registered letter. In the letter ITC requests the client’s standpoint and specification of the corrective measures.

If the client responds in the due time and the corrective measures taken by him lead immediately and effectively earlier unfavorable state, it releases (after check-up of timeliness, effectiveness and completeness of the adopted measures) from further investigations.

Product certification body ITC cancels the suspension of the certificate in this case.

If the certificate holder does not respond in the given time or his standpoint to the finding is negative or the measures taken by him do not invoke an immediate and effective correction of the unfavorable state, the certificate will be withdrawn.



The misuse of certificate refers to such use of the certificate that is not in compliance with the agreed rules which is harmful to ITC and which is intended to achieve unjustified advantages.

If the provable harm inflicted on ITC by the certificate's misuse, the possibility of bringing the matter to court is not excluded. This applies also to cases for which the certificate holder refuses to redeem the misuse of the certificate. The Czech Accreditation Institute is also informed about each case of the misuse.

The withdrawal of the certificate will be published as described in the Quality manual of the Product certification body.

A similar procedure will be applied by Product certification body ITC in case of forfeiting.

## Reasons for the termination of the use of the certificate document

The certificate holder is informed by the certification body to the fact that he has to terminate the use of the certificate in the following cases:

- termination, e.i. expiration of the validity, suspension or withdrawal of the certificate
- the certificate holder modified his quality system in such a way which cannot be accepted by the Product certification body ITC and where it can be reasonably expected of the products' falling quality
- In case of other circumstances which might negatively influence the product's quality.

## Certification marks

The Product certification body does not offer its own certification mark

The certificate holder is not entitled (must not) to use the accreditation mark of the certification body for products accredited by CAI under No. 3020 or under No. 3048, the ITC logo and neither the logo of the Czech Accreditation Institute (CAI).

Use of quality marks offered by ITC is regulated by its own rules of use.

Zlín, October 2023