



Rules for Use a Certificate and Certification Mark

granted by the Management Systems Certification Body accredited by CAI accordance with ČSN EN ISO/IEC 17021-1:2016 under No. 3002 (hereinafter only MSCB)

The certificate holder's rights:

During the whole period of the certificate validity, the certificate holder is entitled to use a statement that he has a certified management system, or to use the MSCB certification mark at closing Licence contract with Institute for Testing and Certification, Inc. (ITC) for activities covered by the valid certificate scope in:

- all business correspondence, product catalogues, offers and applications for tenders,
- sales promotions, advertisements and other forms of the company promotion,
- documentation relating to products.

Content of declaration: The holder of the certificate can use the statement that he/she has a certified management system on packing of products or in supporting information to products (the packing of product is considered what can be withdrawn from the product without its disassembly or damage; the supporting information to products is considered information separately available or easy separable from the product; type marking or identifying labels are considered as a part of product). The statement shall not indicate, that the products, processes or services are certified by this. The statement shall always contain:

- identification (e.g. mark or name) of certified client and
- type of management system (e.g. quality, environment) and appropriate standard and
- identification of certification body, which has issued the certificate

Example of the statement: This product has been produced in plant ABC, address, which quality management (and / or environmental management system / occupational health and safety management system) is certified in compliance with standard EN ISO 9001 (and / or EN ISO 14001 / ISO 45001): The certificate has been issued by MSCB 3002).

The certificate holder is not allowed:

- to use the MSCB certification mark without the concluded Licence contract,
- to use the verbal expression or the MSCB certification mark out of the scope indicated on the certificate,
- to use the certificate and/or the MSCB certification mark in a way that could lead to the impeachment and/or damage of MSCB or certification system or to the loss of the public confidence,
- to use the MSCB certification mark for marking of the product or its primary packaging and/or to use the MSCB certification mark in a way that could lead to the misunderstanding of the customer, that the mark relates to specific product(s).
- The testing and calibration laboratories are not allowed to use the MSCB certification mark on the test reports, calibration certificates and inspection reports and the subjects performing obligatory assessment of measuring instruments shall not use the MSCB certification mark on their assessment records, as these documents are in this sense considered as products.

Note 1.: The certificate and/or the MSCB certification mark shall not be used in a way providing interpretation different from the real meaning.

Note 2.: The juridical trial could be initiated in the case that misuse of certificate inflicts a provable damage to MSCB, ITC and/or the Czech Accreditation Institute (CAI). Each misuse is notified in written to CAI, as well. The MSCB shall use the same procedure in cases of certificate falsification findings.

The certificate holder is obligated:

- to be in compliance with the requirements of certification body during reference to status of his/her certification in news media (e.g. internet, booklets, promotion, and other documents),
- not to issue or not to admit any misleading declarations/statements with regard to his/her certification,
- not to mention or not to indicate, that the certification is valid for activities or places, which are out of the certification scope,
- to stop immediately using of the statement or the MSCB certification mark after certificate validity expiration and in cases of suspension or withdrawing or cancellation of the certificate,
- not to use the promotion materials containing the reference for the certification at termination of the certificate validity on the basis of MSCB instructions,
- to inform the MSCB on any changes related to organization, management system or legal aspects that could influence the certified management system,
- to undergo the surveillance audits in compliance with concluded contract on certification and MSCB procedures during whole period of the certificate validity,
- to keep records of all complaints and corrective actions related to his/her management system as well as records of all complaints submitted by his/her clients; these records shall be submitted to audit team during the audits,
- to remove on the basis of ITC call in reasonable time the nonconformities found during usage of verbal statement and/or MSCB certification mark
- furthermore, in case of certification according to ISO 13485 standard, the certificate holder undertakes to continuously inform ITC in writing about all changes that have an impact on the ability and authority of the certificate holder to ensure that only safe and effective medical devices are placed on market, especially about reporting adverse events and advisory notices (Medical Devices Vigilance System) and recall of the medical devices from the market.
- for management systems according to ISO 45001 informs the Certification Body, without delay, of the occurrence of a serious incident or breach of regulation necessitating the involvement of the competent regulatory authority

Copy of the certificates

The holder of the certificate can copy the certificate (even in reduced or expanded scale) provided that the certificate will be readable in whole range.

Incorrect use of the certificates

The MSCB shall conduct a verification of the proper using of the certificates and the certification mark at the certificate holders.

If the false or misleading references for the certificate or estimation of possible unauthorized usage of the certificate are found, the MSCB shall take one of the following actions:

- require for correction,
- require for the publication of the correction,
- suspension or withdrawal of the certificate.



In Zlín, April 2021